**How to order home IV antibiotics/infusion:**

1. Go to order tab
2. Place an order “Care Coordination Referral”
3. Note this order can also be used for DME, Home health PT/OT, SLP, dressing change, labs, any referrals to rehab, SNF hospice, or LTAC
4. Discharge Planning arrangements
5. Click on home health --> Click Skilled Nursing --> Click home infusion
6. Fill out remainder of the form
7. In COMMENTS BOX:
8. Specify: medication, dosage, route, and end of treatment date
9. Note typically where line care and labs will be completed. Typically done in the BMT clinic – but must specify this in comment box
10. Make sure to specify on discharge instructions when next dose is due and specify frequency.

**How to place referral to specialty and request appointment (Discharge)**

1. Go to discharge tab
2. On left hand tab - click on discharge order (where you would do dc med rec)
3. Type in “referral” to whichever specific clinic you are requesting, and sign
4. NOTE: can be done prior to discharge day.
5. Create a new staff message -- TO: “Navigator”
6. Request scheduling of appointment must specify that a referral was placed, to which disease group, and when you would like appointment.

**Ordering lumbar puncture plus intrathecal chemotherapy:**

1. Check treatment plan for exact date of IT chemotherapy and if CSF studies are included.
2. IF CSF studies are not a part of treatment plan order:
3. CSF cell count and differential
4. CSF glucose
5. CSF protein
6. Cytology non-pap
7. Flow cytometry CSF
8. Ensure anticoagulation is held 24 hours (possibly longer depending on if on therapeutic anticoagulation)
9. Order XR Fluoro –
10. Click say yes to “intrathecal chemotherapy”
11. Ensure date is correct
12. Order PT/INR to be scheduled for morning of procedure
13. If platelets are less than 50k, 24 hours prior to procedure, or you expect platelets to drop – consider ordering platelet count at 2200 and give a unit if platelets less than 20k and recheck labs with AM labs.

**Ordering/Scheduling Bone marrow biopsy:**

1. Consent patient – medical surgical consent form
2. Call hematology to schedule: #34959
3. Order “hematolymphoid” panel
4. Within the order set there are hematolymphoid disease states you can choose from.
5. Click on disease state and pick appropriate studies
6. Flow cytometry and morphology (should always be ordered)
7. NGS
8. Obtain consent
9. Confirm with attending what additional studies need to be ordered
10. COMMON TESTS:
11. AML: TP53, NPM1, FLT3, IDH1/2,
12. ALL: BCR/ABL quantitative specify break point ex. P190 vs p210 (if PH +)
13. Lidocaine can be ordered through here -- ensure RN knows to obtain from pharmacy  and is at bedside before BMT tech arrives
14. Obtain supplies
15. In the storage room next to the workroom you will find a kit, both 4 and 6 size needles are there. (Choose the appropriate size based on patient's body habitus)
16. Door CODE: 13579 #
17. Driver is at the charge nurse station
18. Sterile gloves
19. Spinal needle

\*\*\* IF LARGE BODY HABITUS OR DIFFICULT MARROW- CONSIDER CONSULT TO MSK INTERVENTIONAL RADIOLOGY, CAN TAKE A FEW DAYS TO BE SCHEDULED\*\*\*

**Discharging a pt to Zale Inpatient Rehab:**

1. In discharge instructions specify:
2. Labs that need to be drawn and how often
3. When to transfuse
4. If G-csf needs to be given and when, or if continuing when to stop
5. If complications who to call (Parkland Heme-Onc Fellow)
6. When to request follow-up in the BMT clinic and with whom.

**CENTRAL LINE DRESSING CHANGES:**

1. Usually done every Thursday, on 11 Blue
2. Can verify w/ RN or check Onc Synopsis tab for date of last dressing change.
3. Ensure that upon discharge you request dressing change, if too soon to Thursday have dressing changed prior to DC

**How to order Acute graft versus host disease panel:**

1. Under orders tab type in “aGVHD Symptomatic onset algorithm”

**How to print Chemo consent and/or blood consent**

1. Go to clinical portal
2. On the left-hand side under quick links find hospital forms, and click
3. At the top middle of the webpage there is a search box.
4. For Chemotherapy consent – “Chemotherapy, Biotherapy fillable”
5. Available in Spanish and English
6. Reminder: Don’t use abbreviations
7. For blood consent “Transfusion of blood”
8. Available in Spanish and English.
9. Reminder: Don’t use abbreviations

**Changing Code Status:**

1. Go to orders
2. Type in DNAR Code
	1. DNAR Direction : complete this portion (competent vs incompetent)
	2. Patient provided: either written or verbal
	3. Risks and Benefits: Yes
	4. Under attending notified:
		1. Yes – and then sign the order, it will ask you for a co-signer MUST FILL OUT – the code status will be in the attendings in-basket to co-sign.
		2. Written by attending – you can fill out everything and then save work and have attending modify un-signed work and sign (like we do for discharges)
		3. NOTE: code status will not be updated until the order (either one of the two options above) are signed by the attending. Do not delete the full code status until/unless attending has already signed DNAR order.

**Discharging**

**Recommend stalking colleague's smart phrases and steal dot phrases that might be helpful such as**

* **Chemotherapy dot phrases**
* **Assessment and plan dot phrase**
* **Allo and auto transplant summary**
* **Allo/Auto/CAR T header**

***Random Information Regarding interventional Radiology (IR)***

* For superficial LN biopsy: In the on call pager system look up – Interv Rad Superficial
* MSK team does bone marrow biopsies
* There is a minor procedure team who does paracentesis and thoracentesis
* For line placements (including drains/tubes) its IR consults – in the pager system there is # to call
* YOU ARE RESPOSIBLE FOR ANY PATHOLOGY ORDERS AND CENTRAL LINE TIP CULTURE
* LP’s are done by neuro-spine team
	+ Order INR/PT within 48 hours of procedure